



Suhas Bhairav

AI SaaS Software Subscription Optimization Audit

**AI-powered review of bills, renewals, and usage to
cut SaaS waste.**

Deliver an auditable, AI-driven plan to optimize SaaS
spend and reduce waste.

Suhas Bhairav

suhasbhairav.com

AI-Driven SaaS Audit for Finance

In 4 weeks, learn to automate bills, renewals, and usage checks. Start with a small SaaS portfolio to gain momentum.

Key move Start with a 2-week pilot: inventory, then automated usage checks.

PRACTICAL CHECKLIST

- 01** Identify owned SaaS via centralized license inventory and cost centers.
- 02** Use AI to classify spend: essential, negotiable, and redundant tools.
- 03** Automate data collection from billing portals, ERP, and identity providers.
- 04** Flag anomalies: spikes in spend, duplicate subscriptions, or off-contract renewals.
- 05** Map tool usage against license commitments to detect underutilized licenses.
- 06** Propose downgrades, consolidations, or cancellations with human review.
- 07** Establish weekly cadence: data refresh, review, and approvals.

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Automate, Review, and Decide

Define what to automate versus what requires human review, and list required data/tools.

Key move Define thresholds; finance approves changes per policy.

PRACTICAL CHECKLIST

- 01** Automate data extraction from invoices, usage logs, renewal dates, and vendor portals using AI agents (e.g., Claude or ChatGPT) or RPA.
- 02** Automate spend tracking by tool and department, tagging essential vs discretionary licenses.
- 03** Keep human review for policy exceptions, high-risk vendors, and strategic or mandated tools.
- 04** Require monthly reconciliation against budget, forecast, and actual spend.
- 05** Use AI to surface recommended downgrades, consolidations, or cancellations for reviewer sign-off.
- 06** Maintain auditable decision logs and versioned datasets.
- 07** Establish a quarterly vendor review to reassess strategic fit and contractual terms.

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Weekly Adoption Roadmap

Follow a four-week, low-friction plan to pilot AI-assisted audits in Finance. Each week adds a data source, a rule, and a review habit.

Key move Assign clear ownership; Finance leads, with IT and Procurement as approvers.

PRACTICAL CHECKLIST

- 01** Week 1: Build a centralized SaaS inventory with owners, contracts, renewal dates, and spend per tool.
- 02** Week 2: Ingest invoices, usage logs, and renewal data into a single data warehouse or dashboard.
- 03** Week 3: Run automated checks to identify over-licensing, duplication, and off-contract renewals.
- 04** Week 4: Validate downgrades/cancellations, configure approvals, and launch a weekly reporting cadence.
- 05** Ongoing: Track savings, renewal dates, and owner accountability in a shared dashboard.
- 06** Ownership: Finance owns the audit with IT/procurement as reviewers.
- 07** Define success metrics: savings percent, payback period, and waste reduction.

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ABOUT THE CREATOR

Suhas Bhairav

I build AI systems that combine distributed architecture, retrieval, knowledge graphs, security, and practical workflow design. My focus is AI that can be used repeatedly by real teams: understandable, reliable, and grounded in the work people already do.

EXPERTISE

- Principal systems architecture and applied AI engineering
- Production-grade AI systems, agentic workflows, RAG, and knowledge graphs
- Full-stack workflow applications across AWS, Google Cloud, Azure, on-premise, and hybrid environments
- Practical AI implementation patterns for automotive, manufacturing, finance, logistics, cybersecurity, sales, and customer operations
- Security, governance, observability, approvals, and failure-mode thinking for operational AI systems

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