



Suhas Bhairav

AI Beta Tester Feedback Summary Template

A practical workflow to transform early user survey feedback into a prioritized UI issue list.

Turn raw beta survey notes into a verified, action-ready bugs list with AI-assisted grouping and human validation.

Suhas Bhairav

suhasbhairav.com

Automate: What to automate, what to review

AI clusters beta feedback into UI issue categories, tags severity, and assigns owners. Humans review edge cases before final backlog inclusion.

Key move Ensure privacy: redact PII before AI processing.

PRACTICAL CHECKLIST

- 01** Ingest survey responses from form uploads, chat transcripts, and app store reviews into a single data lake.
- 02** Define issue categories: layout, navigation, performance, accessibility, content.
- 03** Set AI prompts to extract issue statements, context, and user impact.
- 04** Use clustering to group similar issues and surface top themes.
- 05** Auto-assign owners by domain area (UX, Frontend, Backend).
- 06** Tag severity (Critical, Major, Minor) based on user impact and vote count.
- 07** Flag ambiguous responses for quick human review.

Suhas Bhairav AI Resource

Turn raw beta survey notes into a verified, action-ready bugs list with AI-assisted grouping and human validation.

Data, Tools, and Roles

Collect raw beta feedback, plus metadata (timestamp, device, app version) in a compliant data store. Use AI agents to cluster, extract issues, and draft triage-ready summaries.

Key move Stop before automating: ensure data quality gates and privacy guardrails exist.

PRACTICAL CHECKLIST

01 Data schema: issue_id, category, theme, severity, verbatim snippet, user impact, source.

02 Tools: Claude/ChatGPT, vector store, RAG, lightweight labeling, and a tracker like Jira.

03 Process: nightly AI clustering, PM QC, and ticket creation.

04 Human review: verify problem statements and refine for engineering tickets.

05 Governance: anonymize PII, comply with privacy rules, and restrict access.

06 Metrics: mean triage time, backlog age, and recurrence rate.

07 Ownership: assign PM lead and engineering owner per issue category.

Suhas Bhairav AI Resource

Turn raw beta survey notes into a verified, action-ready bugs list with AI-assisted grouping and human validation.

Adoption Roadmap & Governance

Adopt in small weekly increments: pilot with one product area, then expand. Align with existing sprint cadence and ticket workflows.

Key move Document approvals and data handling decisions in a living policy.

PRACTICAL CHECKLIST

- 01** Week 1: set up data intake, anonymization, and access controls.
- 02** Week 2: configure AI prompts, categories, and severity thresholds.
- 03** Week 3: run pilot on a single feature area; review results with PMs.
- 04** Week 4: integrate with issue tracker; automate ticket creation for confirmed issues.
- 05** Ongoing: weekly triage meeting to validate outputs and adjust prompts.
- 06** Governance: require PM sign-off before closing sprints with AI-generated bugs.
- 07** Ownership: designate PM lead and engineering owner per backlog category.

Suhas Bhairav AI Resource

Turn raw beta survey notes into a verified, action-ready bugs list with AI-assisted grouping and human validation.

ABOUT THE CREATOR

Suhas Bhairav

I build AI systems that combine distributed architecture, retrieval, knowledge graphs, security, and practical workflow design. My focus is AI that can be used repeatedly by real teams: understandable, reliable, and grounded in the work people already do.

EXPERTISE

- Principal systems architecture and applied AI engineering
- Production-grade AI systems, agentic workflows, RAG, and knowledge graphs
- Full-stack workflow applications across AWS, Google Cloud, Azure, on-premise, and hybrid environments
- Practical AI implementation patterns for automotive, manufacturing, finance, logistics, cybersecurity, sales, and customer operations
- Security, governance, observability, approvals, and failure-mode thinking for operational AI systems

WEBSITE

suhasbhairav.com

EMAIL

suhasbhairav@gmail.com